



May 6, 2022

Dear Sir or Madam:

Subject: Request for Proposal No. 22-00082-AMJP – King of Prussia Rail Extension – Phase 3 Design

The Southeastern Pennsylvania Transportation Authority (SEPTA) is soliciting proposals from qualified consultants for Architectural and Engineering (A&E) Services for the **King of Prussia Rail Extension – Phase 3 Design**.

Written requests to obtain the contract documents should be submitted to SEPTA's Procurement and Supply Chain Department, 1234 Market Street, 11th Floor, Philadelphia, PA 19107 and may be made **via e-mail at mpiselli@septa.org to the attention of Michael Piselli**.

Proposals shall be submitted in two (2) separate parts, enclosed in two (2) separate packages, and identified as Technical Proposal and Cost Proposal. Cost proposals will not be opened until the technical evaluation is completed.

A Pre-Proposal Meeting will be held on Tuesday, May 17th, 2022 at 11:00am, on SEPTA's 7th Floor Conference Room 717, 1234 Market Street, Philadelphia, PA 19107. A representative of your company should be present to discuss the proposed work with representatives of SEPTA.

If you would like to call or log in for the Pre-Proposal Meeting, the information is listed below:

Pre-Proposal Meeting Information:

Join by video system: Dial [23465196524@septa.webex.com](tel:23465196524)

You can also dial 173.243.2.68 and enter your meeting number: 2346 519 6524

Join by phone: +1-408-418-9388 United States Toll
Meeting Number: 2346 519 6524

Password: kAndKymC436

All questions pertaining to this request for proposal must be submitted in writing to SEPTA, 1234 Market Street, 11th Floor, Philadelphia, Pennsylvania 19107, Attn: Michael Piselli, Procurement & Supply Chain Management Dept. via e-mail mpiselli@septa.org. **All questions must be received no later than the close-of-business (4:30 P.M.) on Wednesday, June 1, 2022.**

One (1) copies of the Technical Proposal along with a PDF copy on a thumb drive and One (1) copies of the Cost Proposal are to be submitted to SEPTA, in writing by the close of business (4:30 P.M.) on Wednesday, July 20th, 2022. Please direct all correspondence to:

Michael Piselli
Contract Administrator
Procurement, Supply Chain, & DBE
1234 Market Street, 11th Floor
Philadelphia, Pennsylvania 19107

CAUTION: Subsequent correspondence and follow-up documentation concerning this Request for Proposal No. **22-00082-AMJP** will only be sent to consultants who have submitted written requests (via email) for the proposal documents. It is the consultant's responsibility to assure that it has all the necessary correspondence and documents from SEPTA to properly prepare its proposal.

Any request for change, modification, addition, or deletion of any aspect of these Contract Documents must be made in writing and submitted with your technical proposal. Contract changes, modifications, additions, or deletions can be affected only by a written addendum issued by SEPTA.

Subject to SEPTA's right to reject any and all proposals and/or to negotiate separately with any firm in any manner deemed appropriate to serve its best interests, if any award is made as a result of these proposals, it will be made on the basis of the proposal which best satisfies the intent of the RFP and other factors considered in the best interests of SEPTA.


SEPTA, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 253, 42 U.S.C. 2000d to 2000d-4, and Title 49, Code of Federal Regulations, Department of Transportation, SubTitle A, Office of the Secretary, Department of Transportation, in Federally Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all proposers that it will affirmatively insure that in regard to any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit proposals in response to this invitation, and will not be discriminated against on the grounds of race, sex, color, or national origin in consideration for an award.

Consultant will be required to comply with all applicable Equal Employment Opportunity laws and regulations. All proposers will be required to certify compliance with Executive Order 12549 (ineligible contractors).

Any contract issued as result of this solicitation is subject to a financial assistance contract between SEPTA and U.S. Department of Transportation.

Oral, telegraphic or telephonic proposals or modifications will not be considered.

Sincerely,

A handwritten signature in black ink that reads "Michael Piselli". The signature is written in a cursive, flowing style.

Michael Piselli
Manager, Contract Administration
Procurement, Supply Chain & DBE

AMJP
Enclosures